

**MORONGO BASIN AMATEUR RADIO CLUB
CONSTITUTION and BYLAWS
(Approved date: _____)**

ARTICLE I - NAME, LOCATION AND OBJECTIVES

Section 1 The name of this organization shall be "Morongo Basin Amateur Radio Club (MBARC)".

Section 2 The headquarters of the organization shall be in the town of Yucca Valley California, and regular meetings shall be held in the county of San Bernardino, California.

Section 3 This nonprofit, tax exempt organization is organized for the purpose of providing educational and scientific purposes under section 501(c)(3) of the Internal Revenue Code.

- A. To further the interest of amateur radio in the general community.
- B. To maintain a well-organized group of radio amateurs to render communications in case of emergency or disaster.
- C. To provide dissemination and discussion of information to advance efficiency in construction and operation of equipment for amateur radio communications.
- D. To secure for ourselves the association of people commonly interested in amateur radio.
- E. To affiliate or cooperate with any individual, group, firm, organization or corporations in the furtherance of the foregoing objectives.

ARTICLE II – MEMBERSHIP

Section 1 Membership shall be open to all persons who are licensed amateur radio operators, persons who desire to become licensed

amateur radio operators, or persons who are otherwise interested in radio communications.

Section 2 Any person meeting the requirements of Section 1 shall be eligible for membership and may become a member by application in writing to the Membership Chair of the Morongo Basin Amateur Radio Club.

Section 3 Only Members holding a valid amateur radio license may be elected to any office in the club and to vote in elections.

ARTICLE III - DUES

Section 1 Dues shall be collected yearly. The amount of the dues shall be determined by the Board of Directors and approved by a simple majority of members in attendance at a regular meeting.

ARTICLE IV – OFFICERS AND BOARD OF DIRECTORS

Section 1 Election to an Office is limited to members of the Club who hold a current amateur radio license.

Section 2 The officers of the Morongo Basin Amateur Radio Club shall be a President, a Vice-President, Treasurer and a Secretary. These **four** officers, the Repeater Trustee, and two elected board members shall constitute the Board of Directors. The retiring President of the club shall become a member of the Board of Directors for the following year only.

Section 3 The Board of Directors shall meet monthly, or as called by the President and shall be responsible for conducting the business of the club. A quorum for a meeting of the Board of Directors shall consist of a majority of the Directors.

Section 4 The President shall preside at all meetings of the club and the Board of Directors. The President is responsible to enforce the

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observance of the Bylaws and decide all questions of order. The President will sign or cause to be signed all official documents adopted by the Club and perform all duties pertaining to the office of president. The President can call special meetings, appoint Chairs of standing and special committees and shall serve as Chair of the Board of Directors. The president will be signatory to the club bank accounts.

Section 5 The Vice-President shall assume all the duties of the President in his/her absence. The Vice-President will also have the added responsibility of Field Day and scheduling presentations for general meeting, and the Officers Installation ceremonies at the end of the year.

Section 6 The Treasurer/Membership Chair shall keep an accurate record of all receipts and expenditures and provide a monthly statement of funds, shall collect and disbursements of monies as approved by the Board of Directors and is responsible for filing any tax forms required by the IRS, or Franchise Tax Board. The Treasurer shall not pay a bill without prior authorization of the Board. The Treasurer will have control of the Club post office box and process all incoming and outgoing mail. The Membership Chair will inform the Secretary of all membership and roster updates.

Section 7 The Secretary will keep a record of all proceedings of the Board of Directors and regular meetings, execute correspondence as needed, and read communications received. The secretary shall keep the Constitution and Bylaws and note changes approved to them. The Secretary shall maintain, in cooperation with the Membership Chair, a list of all members of special meetings.

ARTICLE V – COMMITTEES

Section 1 The Vice-President shall be Chair of the Program Committee and shall be responsible for the procurement of speakers or other program material for the monthly meetings.

Section 2 There shall be a Membership Committee responsible for applications for new membership, membership renewal, maintaining the membership roster and providing a mailing list for distribution of the newsletter.

Section 3 There shall be a Repeater Committee and it is responsible for all maintenance and control of the MBARC Repeaters and the facilities (i.e., Buildings, Backup Batteries, antennas, etc.). The Board of Directors and the Repeater Committee will appoint the Repeater Trustee. The committee will consist of a Repeater Trustee and those he/she appoints to assist him. The following Repeater Trustee qualifications are a minimum requirement:

- A. Serve as the holder of the W6BA club station license.
- B. Serve as the linked repeater Control Operator.
- C. Possess the technical knowledge and skill necessary to maintain the Repeater systems in working order and meeting the necessary technical and FCC directed specifications.

Section 4 Such other committees will be established as may be required. The Chair shall be appointed by the President and confirmed by the approval of the Board of Directors.

ARTICLE VI - MEETINGS

Section 1 Regular meetings shall be held one evening per month at a place, time and date determined by the Board and approved by the membership.

Section 2 Special meetings may be called, or regular meetings may be canceled, by the President or Board of Directors.

Section 3 The Secretary shall, under the direction of the President, send a notice of special meetings to all members at least five days in advance of the meetings.

Section 4 A quorum for a regular or special meeting shall consist of five licensed members of the club and three members of the Board of Directors.

ARTICLES VII - ELECTIONS

Section 1 The President shall appoint a nominating committee prior to the October regular meeting of the club. The nominating committee, acting anonymously, shall nominate one person for each office provided for in the Bylaws. The nominations made by the nominating committee will be presented to the club by the President. These nominations will be accepted only if seconded from the floor at the October meeting.

Section 2 Additional nominations may be called for from the floor at the October or November regular meeting of the club.

Section 3 Election of officers shall be held at the November regular meeting for the Club.

Section 4 The officers shall be installed at the December regular meeting and shall serve for a period of one year.

Section 5 Should a vacancy occur in any office, the Board of Directors shall appoint a member of the club to fill the unexpired term.

Section 6 No member shall be elected to more than one office.

ARTICLE VIII - ORDER OF BUSINESS AND AUTHORITY

Section 1 The business agenda of regular meetings shall include: The reading of minutes of the previous regular meeting and the meeting of the Board of Directors (optional unless requested by a majority of members present); Reports of officers and committees; Unfinished business and new business. Nominations and elections shall be transacted as described in Article VII.

Section 2 Program material may be presented before, in-between, or following the transaction of business.

Section 3 Robert's Rules of Order shall be the parliamentary authority on all matters not otherwise covered in these Bylaws.

ARTICLE IX – CASE OF DISSOLUTION

Section 1 In case of dissolution of this organization all assets remaining after payment of authorized expenditures shall be distributed to an organization which qualifies for tax exemption under section 501(c)(3) of the Internal Revenue code. No part of the assets is to be distributed to any private individual or member.

ARTICLE X - AMENDMENTS AND APPROVAL

Section 1 The Constitution and Bylaws may be amended, as necessary. Proposed revisions shall be provided to all members for review at least two weeks before voting for approval. Approval shall require an affirmative vote of not less than two-thirds of the licensed membership.

August 11th, 2023

President: Robert A. Cloutier W04ROB 17 AUG 2023
Signature Date

Vice-President: Paul D Paul 17 Aug 2023
Signature Date

Treasurer: Alan E Miller 8-17-23
Signature Date

Secretary: Stephen D Lopez 17 Aug 23
Signature Date

Repeater Trustee: Alan E Miller 8-17-23
Signature Date

Board Member: Judy Cloutier 17 AUG 2023
Signature Date

Board Member: Lawrence Mollica 17 AUG 2023
Signature Date